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FINAL MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

TIME: 10:30 A.M.

ONE HACC DRIVE
WILDWOOD CONFERENCE CENTER
HARRISBURG, PENNSYLVANIA

JULY 11, 2005

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PATIENT SAFETY AUTHORITY

July 11, 2005

Board Members:

Joan M. Garzarelli, R.N., M.S.N.
Roosevelt H. Hairston, Esquire
Gary A. Merica, R.Ph.
Cliff Rieders, Esquire
Stanton N. Smullens, M.D.
Marshall W. Webster, M.D.
Nathan Zuckerman, M.D.

PSA Staff:

Alan B.K. Rabinowitz, Board Administrator
Joan Plump, Esquire
Sharon L. Hutton, Administrative Assistant
Laurene Baker, Communications Director

Also Present:

Karen Feinstein, Jewish Healthcare Foundation
Patricia Ventrone, Chief, Fiscal Management Division
Department of State
William M. Marella, PA-PSRS, ECRI Project Manager
John R. Clarke, M.D., PA-PSRS Clinical Director, ECRI

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Patient Safety Authority

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Meeting of July 11, 2005

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The regularly scheduled meeting of the Patient

6

Safety Authority was held on Monday, July 11, 2005.

7

Nathan J. Zuckerman, M.D., Secretary-Treasurer, called

8

the meeting to order at 10:40 a.m. in the absence of

9

the Vice-Chair.

10

11

Approval of the Minutes of the June 6, 2005, meeting

12

DR. ZUCKERMAN:

13

One of the first -- second order of business

14

is the approval of the -- on the tab two --

15

actually it's under tab three, approval of

16

the June 6 meeting of 2005. Do I hear a

17

motion for approval?

18

MR. HAIRSTON:

19

So moved.

20

DR. ZUCKERMAN:

21

Second?

22

DR. SMULLENS:

23

Second.

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1 DR. ZUCKERMAN:

2 Any comments? All in Favor? Opposed? The
3 minutes are accepted.

4 [The motion carried unanimously.]

5 ***

6 Report of the Board Vice-Chair

7 [At 10:42 a.m. no report was given. Lorina L.
8 Marshall-Blake, Vice-Chair, was absent.]

9 ***

10 Report of the Board Administrator

11 [Alan B. K. Rabinowitz, Administrator, addressed the
12 Board at 10:42 a.m. He provided an update on activity
13 to develop protocols for granting approval to outside
14 entities to use PA-PSRS data for research purposes.
15 Dr. Clarke has been in touch with several other
16 organizations that collect similar data, and Mr.
17 Rabinowitz has been in touch with staff in the PA
18 Department of Health who have similar protocols in
19 place. He expects to have something concrete to
20 present to the Board at an upcoming meeting later in
21 the fall. Mr. Rabinowitz also reminded everyone about
22 the upcoming the E-Health Technology Summit being held
23 in Harrisburg on July 26. Mr. Rabinowitz noted that

1 Laurie is working on a patient safety brochure
2 directed at consumers providing steps individuals can
3 take to help ensure their own safety. In response to
4 a previous Board discussion, Mr. Rabinowitz reminded
5 the Board that a calendar of events has now posted on
6 the website. He also advised the Board that, at Mr.
7 Rieders' request, he would be participating in a
8 telephone conference seminar with the Pennsylvania
9 Trial Lawyers Association next month. Mr. Rabinowitz
10 then provided an update on the facility assessment
11 letters issued by the Department of Health. As of the
12 end of June, almost \$2.3 million had been submitted to
13 the Department in anticipation of being transferred to
14 the Patient Safety Trust Fund. Mr. Rabinowitz
15 mentioned that he has had very preliminary discussions
16 with HAP (Hospital and Healthsystem Association of
17 Pennsylvania) about partnering with them in sponsoring
18 a continuing education curriculum on reducing
19 infections and complications in ICUs developed by
20 Johns Hopkins University. He noted that Hopkins is
21 already committed to similar initiatives in several
22 other states, and thought this would be a good
23 opportunity to collaborate with these organizations on

1 this important initiative. Mr. Rabinowitz next noted
2 that the PA-PSRS clinical team was evaluating the
3 format of the most recent Annual Report to determine
4 if there were other formats that might be more useful
5 to readers and researchers. In response to queries
6 from the Board, he advised that this was just a
7 preliminary assessment. In closing, Mr. Rabinowitz
8 advised that staff were developing indexing
9 capabilities for the *Patient Safety Advisories* to
10 assist readers with accessing articles on specific
11 procedures or problems. This would enhance use of the
12 Advisories by clinicians and administrators and expand
13 overall distribution.]

14

15 [Alan B.K. Rabinowitz then addressed the Board at
16 11:00 a.m. to present the PA-PSRS update. He noted
17 that they had received a total of 154,000 reports of
18 Incidents and Serious Events as of the previous week.
19 He also noted that the office received an Anonymous
20 Report and that Dr. Clarke would initiate follow-up in
21 preparation for a possible investigation. Mr.
22 Rabinowitz next discussed a recent Program Memorandum
23 issued to facilities about reporting crimes or

1 potentially criminal activity as Infrastructure
2 Failures. A Board discussion ensued. The memo was
3 precipitated by several submissions of criminal
4 activity as Incidents although, after being contacted
5 by PA-PSRS staff, the facilities re-submitted them as
6 Infrastructure Failures. At that point, staff then
7 removed the Incident report from the database. Mr.
8 Rabinowitz also advised the Board that, if there were
9 a case in which a facility did not resubmit the crime
10 as an Infrastructure Failure, his office would notify
11 the Department of Health of that failure without
12 divulging any specific details other than the facility
13 name.]

14 ***

15 Committee Reports

16 [Roosevelt Hairston updated the Board on activities of
17 the Legislation Committee at 11:13 a.m. He emphasized
18 the importance of providing guidance to the staff on
19 the Board's position on specific legislation. He also
20 discussed the committee's consensus on expanding
21 communication opportunities with legislators, the
22 Department of Health and Governor's Office staff. Mr.
23 Hairston reminded the Board that Laurie was continuing

1 to monitor legislation as it moved through the General
2 Assembly. In Anita Fuhrman's absence, Dr. Zuckerman
3 provided an update on the education committee, which
4 has recommended that the Authority focus attention on
5 four areas: training on root cause analysis, data
6 analysis, and skill and capacity building;
7 whistleblower protections and the use of anonymous
8 reporting; collaboration with outside organizations;
9 and outreach/education to specialized groups such as
10 facility boards of directors and trustees.]

11 ***

12 New Business

13 [Patricia A. Ventrone, addressed the Board at 11:18
14 a.m. to discuss financial statements in anticipation
15 of recommending a facility assessment for the new
16 year. She reviewed Authority expenditures for the
17 fiscal year 2004-05 and proposed expenditures for
18 fiscal year 2005-2006. Joan Garzarelli entered the
19 meeting at 11:20 a.m. There was considerable
20 discussion about projected expenditures. Mr.
21 Rabinowitz explained that amounts allocated for next
22 year's expenditures were increased over current
23 allocations in order to provide resources for

1 potential system modifications and new software
2 development, expansion of the interface project beyond
3 the test phase, and sponsorship of educational
4 programs, including conferences and regional training
5 sessions. Dr. Zuckerman noted that increasing the
6 allocation did not commit those funds but made them
7 available if needed. Unspent funds remain in the
8 Patient Safety Trust Fund for future use.]

9 ***

10 MR. RIEDERS:

11 I would make a motion that we establish a
12 Budget Committee to work with Alan and to be
13 a resource for the Board in order to examine
14 the items that we are -- that we would
15 anticipate spending money on.

16 DR. ZUCKERMAN:

17 Is there a second?

18 MR. HAIRSTON:

19 Second.

20 DR. ZUCKERMAN:

21 Any discussion other than what we've had?
22 All in favor? Opposed? So we'll develop
23 that committee. Okay. Thank you.

1 [The motion carried unanimously.]

2 ***

3

4 [Ms. Ventrone then presented a financial table
5 identifying revenue needs to accommodate the proposed
6 budget, which called for a total facility assessment of
7 \$2.5 million, 50% of the maximum assessment under Act
8 13. Ms. Ventrone pointed out that this is the same
9 level of assessment that the Board has recommended
10 over the past two years and, even with the figures
11 used in the proposed budget, would still leave an end-
12 of-year surplus in the Trust Fund of \$4.4 million.]

13 ***

14 DR. ZUCKERMAN:

15 So, in order to accommodate this next years
16 -- the next fiscal year, is there a motion
17 to recommend that we do the 50-percent
18 assessment or total amount of \$2.5 million
19 to the...

20 MR. RIEDERS:

21 So moved.

22 DR. ZUCKERMAN:

23 Second?

1 MR. HAIRSTON:

2 Second.

3 DR. ZUCKERMAN:

4 All in favor? Opposed? Okay.

5 [The motion carried unanimously.]

6 ***

7 [Karen Feinstein, President, Jewish Healthcare
8 Foundation, addressed the Board at 11:33 a.m. to
9 present a proposal for Regional Improvement Networks,
10 based on experiences with the Pittsburgh Regional
11 Healthcare Initiative educational initiative for
12 Perfecting Patient Care. There was much discussion
13 about the concept of regional networks and how they
14 would be implemented. Ms. Feinstein emphasized the
15 need for developing infrastructure to "train and drive
16 improvement," including such staff as a curriculum
17 director, two or more trainers, and community teachers
18 in each regional learning center, and she stressed the
19 importance of assuring sustainability. After further
20 discussion, it was the Board's consensus to take the
21 proposal "under advisement" and get back "in terms of
22 potential support." The Board then inquired about the
23 financial implications of the proposal. Ms. Feinstein

1 acknowledged that projected costs call for a total
2 investment of \$2-3 million, of which \$1.5 million
3 would serve as "seed money." There was discussion
4 about other potential sources of revenue and
5 opportunities for collaboration with existing
6 foundations and institutions.]

7 ***

8 Old Business

9 [Nathan J. Zuckerman, M.D., addressed the Board at
10 12:27 p.m. and reminded everyone that there will be no
11 meeting in August. Their next meeting will be
12 September 11, 2005. Mr. Rabinowitz advised the Board
13 and the public that, although the current formal
14 meeting would conclude, there would be an educational
15 program for the Board about the PA-PSRS system.]

16 ***

17 DR. ZUCKERMAN:

18 So do I hear a motion for adjournment?

19 DR. WEBSTER:

20 Sure.

21 DR. ZUCKERMAN:

22 Second it?

23 DR. Smullens:

1 Second.

2 DR. ZUCKERMAN:

3 All in favor?

4 [The motion carried unanimously.]

5 ***

6 [The meeting adjourned at 12:28 p.m.]

7 ***

8 [Roosevelt Hairston, Esquire, left the meeting at

9 12:28 p.m.]

10 ***

11 Addenda

12 [William Marella, addressed the Board at 12:34 to give

13 a presentation of the PA-PSRS system. John R. Clarke,

14 M.D. addressed the Board at 12:48 p.m. to present his

15 proposed algorithm for determining event type. There

16 was much discussion about terminology and specific

17 definitions. Further discussion was deferred until

18 the next meeting.]

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23 [The meeting adjourned at 1:31 p.m.]

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Tim Wagner,
Minute Clerk,
York Stenographic Services

PATIENT SAFETY AUTHORITY
 BOARD OF DIRECTORS
 REFERENCE INDEX
 JULY 11, 2005

	TIME	COUNTER NUMBER	AGENDA
1			
2			
3			
4			
5			
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9	10:40	0023	Call to Order,
10			Nathan J. Zuckerman, M.D., Acting
11			Chair
12			
13	10:41	0090	Approval of Minutes of the June 6,
14			2005, meeting
15			
16	10:42	0110	Report of Board Vice-Chair,
17			Lorina L. Marshall-Blake
18			
19	10:42	0120	Report of Board Administrator,
20			Alan B.K. Rabinowitz,
21			Administrator
22			
23	11:13	2080	Committee Reports
24			Roosevelt Hairston, Esquire
25			
26			New Business
27	11:18	2400	Anticipated Budget Proposal,
28			Patricia A. Ventrone, Chief,
29			Division of Fiscal Management
30			
31	11:33	3432	Proposal for Regional Improvement
32			Networks, Karen Feinstein,
33			President, Jewish Healthcare
34			Foundation
35			
36	12:27	0920	Old Business
37			
38	12:28	0925	Public Comments
39			
40	12:28	0965	Adjournment
41			
42			Addenda
43	12:34	1008	Demonstration of PA-PSRS System,
44			William Marella, M.B.A.
45			
46	12:48	1862	Dr. Clarke's Algorithm for

York Stenographic Services, Inc.

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