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**FINAL MINUTES**

**MEETING OF:**

**PATIENT SAFETY AUTHORITY**

KEYSTONE BUILDING  
ROOM 2  
COMMONWEALTH & NORTH STREETS  
HARRISBURG, PENNSYLVANIA

TIME: 10:00 A.M.

DATE: October 4, 2004

1 Patient Safety Authority

2 October 4, 2004

3

4 Board Members

5 Robert S. Muscalus, D.O., Chairperson, Pennsylvania  
6 Physician General  
7 Hon. Mary Ann Dailey, R.N., DNSc  
8 Anita Fuhrman, R.N., BS.  
9 William J. Goodrich (Via Conference Call)  
10 Roosevelt H. Hairston (Via Conference Call)  
11 Lorina L. Marshall-Blake (Via Conference Call)  
12 Gary A. Merica, R.Ph.  
13 Danae Powers, M.D. (Via Conference Call)  
14 Cliff Rieders, Esq.  
15 Nathanie Zuckerman, M.D. (Via Conference Call)

16

17 Authority Personnel

18 Alan B.K. Rabinowitz, Board Administrator  
19 Sharon Hutton  
20 Joan Plump, Esquire  
21 Peter Hoffman, Esquire  
22 Laurene Baker, Communications Director

23

24 Also Present:

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26 Dr. John Combes, Senior Medical Advisor, Hospital and  
27 Healthsystem of Pennsylvania

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

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## PATIENT SAFETY AUTHORITY

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October 4, 2004

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The regularly scheduled meeting of the Patient  
Safety Authority was held on Monday, October 4, 2004.

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Robert S. Muscalus, D.O., Chairman, called the meeting  
to order at 10:08 a.m.

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Approval of Minutes of the August 2, 2004, meeting

10

MS. FUHRMAN:

11

I move to approve the minutes of the August  
2, 2004, meeting as submitted.

12

13

MR. MERICA:

14

Second.

15

DR. MUSCALUS:

16

All those in favor of adopting the minutes  
as submitted please indicate by saying aye.

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Those opposed nay.

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[The motion carried unanimously.]

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Report of Board Chair

22

[Chairman Robert Muscalus addressed the Board at 10:10  
a.m. to report that since PSRS went live statewide as

23

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1 of June 28, 2004, he is pleased with the progress has  
2 been made. Chairman Muscalus was also pleased to  
3 announce that the Patient Safety Authority was one of  
4 nine entities nationwide to receive an award from  
5 Healthcare Informatics magazine. Dr. Muscalus was  
6 noted that the third Advisory was recently issued,  
7 which is resulting in "positive feedback" from  
8 facilities, and is a tool that can be utilized to  
9 improve facilities' ongoing patient safety and quality  
10 improvement initiatives. Chairman Muscalus concluded  
11 his remarks by noting that there continues to be  
12 ongoing interest in the Patient Safety Authority and  
13 he is being asked to speak both within inside and  
14 outside the state concerning the framework, the  
15 philosophies, some of the bumps in the road that have  
16 occurred and some of the decision points that the  
17 Authority has had to make" regarding the reporting  
18 system."]

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20 Report of Board Administrator

21 [Alan B.K. Rabinowitz addressed the Board at 10:13

22 a.m. to announce that since PSRS went live on June 28

23 35,000 reports of serious event or incidents have been

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1 reported. Mr. Rabinowitz also discussed the eventual  
2 development of an interface that would allow  
3 facilities to transfer data from their own internal  
4 reporting systems into the PSRS system. Mr.  
5 Rabinowitz also noted that he has been contacted by  
6 two states interested in utilizing the Patient Safety  
7 Authority Advisory internally within their own state  
8 structures. Mr. Rabinowitz next provided an update  
9 concerning those facilities that have not yet  
10 submitted any reports into the system. Attorney  
11 Rieders suggested that the Board send a letter to the  
12 Department of Health requesting that they provide  
13 information regarding how they plan to monitor  
14 facilities who may not be reporting events. Mr.  
15 Rabinowitz concluded his remarks by noting that as  
16 part of the Governor's Office of Healthcare Reform the  
17 Authority has been requested to take part in a work  
18 group, which the Department of Health is responsible  
19 for, that relates to mechanisms to reduce healthcare  
20 costs for the state as a purchaser or a provider of  
21 healthcare.]

22

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23 Old Business

1 [The Board engaged in a discussion concerning  
2 facilities providing written notice of serious events  
3 to patients. Chairman Muscalus suggested that the  
4 letter to the Department of Health inquiring into how  
5 they intend to follow-up on facilities that may not be  
6 reporting events also include a request that they  
7 provide the Authority with information relative to  
8 steps they are taking to make sure facilities are  
9 complying with issuing written notice to  
10 patient/family when a serious event is reported.  
11 Counsel Hoffman suggested that as opposed to a formal  
12 letter that these items should be discussed in  
13 conjunction with the ongoing meetings that are held  
14 with the Department of Health. Dr. Muscalus  
15 thereafter pointed out what is of importance is the  
16 "documentation of the outcomes of the discussions" and  
17 "making sure that the Board is apprised of not just  
18 what was discussed but that there is documentation  
19 that outlines what it was that the Department of  
20 Health said during the discussions."]

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22 New Business - Election of Officers

23

1 DR. MUSCALUS:

2           You may recall I had asked our Board to  
3           submit to me nominations for two offices,  
4           that being Secretary/Treasurer and the other  
5           being Vice-Chair. I received one nomination  
6           that being Nat Zuckerman for  
7           Secretary/Treasurer and one nomination for  
8           Vice Chair and that being Lorraine Marshall-  
9           Blake. So I would like for us to conduct  
10          elections today, but before we go any  
11          further I wanted to see if there were any  
12          other nominations to be taken from the  
13          Board. If not I guess my question to Peter  
14          or Joan, I don't know if you can help me,  
15          what would be the best way to do this? We  
16          can issue ballots. We can accept a motion  
17          perhaps for the slate. Really whatever the  
18          Board would prefer.

19 DR. POWERS:

20           Bob if there's only one nomination for each  
21           could we just hold a vote?

22 MR. ROOSEVELT:

23           Do it by acclamation.

1 DR. MUSCALUS:

2 I don't see any reason why we cannot. It  
3 would just require a motion for that and a  
4 second and then we can have a vote of  
5 acclamation. So is there a motion to be  
6 made for the slate of officers as I  
7 presented them?

8 MS. FUHRMAN:

9 So moved.

10 MR. ROOSEVELT:

11 Second.

12 DR. MUSCALUS:

13 Any discussion? Seeing none, all those in  
14 favor of adopting the slate of officers as  
15 submitted please indicate by saying aye.

16 Those opposed nay.

17 [The motion carried unanimously.]

18 \*\*\*

19 New Business - Winter Retreat

20 [The Board engaged in a discussion concerning a winter  
21 retreat it will hold December 6-7, 2005, in the  
22 Harrisburg area. Dr. Muscalus noted that the Board's  
23 regularly scheduled meeting will be conducted on

1 Monday, December 6, with the balance of the time being  
2 spent on determining where the Board should go from  
3 this point now that PSRS is up and running, along with  
4 how Board meetings should be conducted along with the  
5 frequency with which they should be held.]

6 \*\*\*

7 Adjournment

8 MR. RIEDERS:

9 I move that we adjourn.

10 MS. FUHRMAN:

11 Second.

12 DR. MUSCALUS:

13 All those in favor say aye. Anyone opposed?

14 [The motion carried unanimously.]

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16 [The meeting adjourned at 10:48 a.m.]

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Tim Wagner,  
Minute Clerk,  
York Stenographic Services

	PATIENT SAFETY AUTHORITY		
	REFERENCE INDEX		
	OCTOBER 4, 2004		
		COUNTER	
	TIME	NUMBER	AGENDA
1			
2			
3			
4			
5			
6			
7			
8	10:08	0036	Call to Order, Dr. Robert
9			Muscalus, Chairman
10			
11	10:10	0117	Approval of Minutes of the August
12			2, 2004, meeting
13			
14	10:10	0137	Report of Board Chairman Dr.
15			Robert Muscalus
16			
17	10:13	0296	Report of Board Administrator Alan
18			B.K. Rabinowitz
19			
20	10:27	1139	Old Business
21			
22	10:41	1995	New Business
23			
24	10:48		Adjournment
25			