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FINAL MINUTES

**MEETING OF:
PATIENT SAFETY AUTHORITY**

ONE HACC DRIVE
WILDWOOD CONFERENCE CENTER
HARRISBURG, PA

TIME: 10:35 a.m.

DATE: July 22, 2008

Agenda

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5 I. Call to Order
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7 II. Approval of June 10, 2008 Meeting Minutes
8
9 III. Report of the Board Chair
10
11 IV. Report of the Executive Director
12
13 V. Initiative/Committee Reports
14 - HAI initiative
15 - Standardization initiative
16 - Education and training initiative
17
18 VI. PA-PSRS Update
19 - Review of Patient Safety Advisory by Dr.
20 Hal Sox - John Clarke MD
21
22 VII. Old Business
23 - FY 2008-2009 Budget Discussion
24 - Update regarding ECRI contracting -
25 Barbara Holland Esq.
26
27 VIII. New Business
28 - Draft personnel policy discussion
29
30 IX. Public Comments
31
32 X. Adjournment

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Patient Safety Authority

July 22, 2008

Ana Pujols-McKee, Chairperson
Gary A. Merica
Lorina Marshall-Blake (Phone)
Roosevelt Hairston, Esquire
Stanton Smullens
Joan Garzarelli, RN, MSN (Phone)
Marshall W. Webster, M.D. (Phone)
William F. Goodrich, Esquire
Cliff Rieders, Esquire (Phone)
Laurene M. Baker, Communications Director
Barbara Holland, Board Counsel
Mike Doering, Executive Director
Sharon Hutton, Administrative Assistant

Also Present:

William Marella, PA-PSRS Project Manager
John Clarke, M.D., PA-PSRS Clinical Director
Phenelle Segal, PA-PSRS Infection Control Analyst

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PATIENT SAFETY AUTHORITY

The regularly scheduled meeting of the Patient Safety Authority was held on Tuesday, July 22, 2008. Ana Pujols-McKee, M.D., Chairperson, called the meeting to order at 10:35 a.m.

[The motion to approve the June 10, 2008 minutes carried unanimously.]

Report of Executive Director

[Mike Doering said the June Advisory was released to the patient safety officers and to the hospital CEOs. Four articles from the June Advisory were republished by the FDA. He noted that the PSA web site project is moving along, and a complete run down of the new web site will be given at the next meeting. Mr. Doering also gave an update on several conferences and speaking engagements given recently. Regarding the educational program for hospital CEOs and Trustees, he reported that he and Barbara Holland put together a grant agreement for the pilot program. The agreement is being reviewed by HAP. Mr. Doering stated Bill Marella and he interviewed the top four candidates for the Director of Educational programs position, and

1 that an offer was made to one very qualified person,
2 but that person has declined the offer. However, he
3 stated that Gary Merica, Bill Marella, and he
4 interviewed the top four candidates for the Northeast
5 Region Patient Safety Liaison, and made an offer. The
6 offeree has verbally accepted the position.
7 Concerning administration, Mr. Doering stated there
8 will be about \$4.8 million in the trust fund account
9 at the end of the fiscal year which was June 30. He
10 also noted that one anonymous report was received and
11 it will be undergoing standard procedures. Mr.
12 Doering gave an update on the Standardization and
13 Recommendation project. Several high and low hospital
14 reporters are being interviewed to determine patient
15 safety characteristics of these facilities. A broader
16 survey will be undertaken once these interviews are
17 completed. Meetings continue between the PSA and the
18 Department of Health to discuss the issue of disparity
19 in reporting of Serious Events and Incidents. Act 13
20 was also discussed and DOH is very receptive to
21 working to standardize some of the Act 13 terminology
22 and to provide guidance.]

23 ***

24 Committee Reports

25 [Dr. Stanton Smullens reported on the HAI initiative.

1 He stated there are two major parts of the HAI
2 discussions, first is relating to the NHSN reporting,
3 and the second relates to the nursing homes. Phenelle
4 Segal, who has been directing the activities for HAI
5 implementation, gave a discussion on HAI
6 implementation in the nursing homes.]

7 ***

8 PSRS Update

9 [Dr. John Clarke reported that Dr. Hal Sox, Editor of
10 the Annals of Internal Medicine, was asked to perform
11 an assessment of the program and his observations fell
12 into three categories; one, being more explicit about
13 the rationale for articles; two, being more explicit
14 about the evidence; and, third, having a streamlined
15 operation to review articles. Dr. Clarke stated these
16 suggestions were very valuable and they will be
17 implemented in future Advisories.]

18 ***

19 Old Business

20 [Mike Doering reported on the status of the Patient
21 Safety Trust Fund. He stated as of May 31, 2008,
22 there was approximately \$3.7 million in the trust
23 fund. There were assessments that had been made by
24 DOH that had not yet been transferred of about \$2.3
25 million, and there were accrual based expenditures

1 estimated to be about \$1.2 million. The Patient
2 Safety Trust Fund at the end of June, 2008, was
3 estimated to be approximately \$4.8 million. Mr.
4 Doering stated he is asking for approval of a working
5 budget to implement programs that the Board approved
6 at the last meeting, which was the extension of the
7 ECRI contract through September 30, the hiring of two
8 additional people, and the purchase of the software
9 for the web site.]

10 [The motion to approve the 2008-2009 fiscal budget for
11 the Patient Safety Authority carried unanimously.]

12 ***

13 [Barbara Holland, Esquire, discussed the ECRI
14 contract. She noted it is a new five-year contract for
15 a total over the five years of roughly \$19 million.
16 She stated the draft contract language should be
17 completed prior the next meeting. It will be sent to
18 all Board members for comment and will be up for
19 approval at the September Board meeting.]

20 ***

21 New Business

22 [Barbara Holland, Esquire, reported the PHC-4
23 authorizing statute expired without reauthorization on
24 June 30. She noted the governor issued an executive
25 order to enable it to continue operating as it had

1 been until November 30 or until legislation is enacted
2 that continues PHC-4's existence legislatively.]

3 ***

4 [Mike Doering gave a discussion on the draft personnel
5 policy consisting of leave policies, payment policies,
6 conduct policies, and benefits policies for employees.
7 He noted these policies are in place for all state
8 employees although in the case of the PSA there is
9 some flexibility in terms of classification of
10 employees in terms of their titles, and in terms of
11 their salaries and increases.]

12 [The motion to approve the PSA employee handbook
13 carried unanimously]

14 ***

15 Adjournment

16 [The meeting adjourned at 12:00 p.m.]

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Jerry Blevins
Minute Clerk,
York Stenographic Services

PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
REFERENCE INDEX
JULY 22, 2008

	TIME	COUNTER NUMBER	AGENDA
1			
2			
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10	10:35	0018	Call to Order, Ana Pujols-McKee, Chair
11			
12			
13	10:36	0056	Approval of Minutes of the June 10, 2008 meeting
14			
15			
16	10:37	0084	Report of Board Executive Director Mike Doering
17			
18			
19	10:54	1083	Committee Reports
20			
21	11:27	3256	PA-PSRS Update
22			
23	11:41	4345	Old Business
24			
25	11:51	5173	New Business
26			
27	12:00	6140	Adjournment