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DRAFT MINUTES

**MEETING OF:
PATIENT SAFETY AUTHORITY**

ONE HACC DRIVE
WILDWOOD CONFERENCE CENTER
HARRISBURG, PA

TIME: 10:35 a.m.

DATE: July 10, 2007

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PATIENT SAFETY AUTHORITY

Public Meeting

July 10, 2007

Agenda

- I. Call to Order
- II. Approval of May 8, 2007 Meeting Minutes
- III. Report of the Board Chair
- IV. Report of the Board Executive Director
- V. Committee Reports
- VII. PA-PSRS Update
 - Presentation - Summary of Recent PSO Focus Groups Regarding Reporting Consistency and Analytical Reports, Bill Marella, MBA
- VIII. Old Business
 - Board Officer Vote
- IX. New Business
 - Summary of IHI's "Role of the Board in Quality and Safety" Seminar, Ana Pujols-McKee, MD
- X. Public Comments
- XI. Adjournment

1 Patient Safety Authority

2 July 10, 2007

3 Ana Pujols-McKee, M.D., Chair
4 Stanton Smullens, M.D.
5 Roosevelt Hairston, Esquire (phone)
6 Laurene M. Baker, Communications Director (phone)
7 Cliff Rieders, Esquire (phone)
8 William F. Goodrich, Esquire (phone)
9 Joan Garzarelli, RN, MSN (phone)
10 Marshall W. Webster, M.D.
11 Mike Doering, Board Administrator
12 Sharon Hutton, Administrative Assistant

13
14 Also Present:

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16 Bill Marella

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PATIENT SAFETY AUTHORITY

The regularly scheduled meeting of the Patient Safety Authority was held on Tuesday, July 10, 2007. Ana Pujols-McKee, M.D., Chairperson, called the meeting to order at 10:35 a.m.

Approval of Minutes of May 8, 2007, meeting.

DR. MCKEE:

We have the minutes from the May 8 meeting. They have been there for your review. Unless there are any changes or comments.

MR. DOERING:

Pam sent me one yesterday. On page 11 some Mr. needs to be changed to Dr., and we'll go ahead and do that.

DR. MCKEE:

Okay. Thank you. And that stands amended. We'll accept a motion to approve the minutes with the correction as made.

DR. WEBSTER:

I move.

DR. SMULLENS:

Second.

DR. MCKEE:

1 also distributed to members of the Pennsylvania
2 Society of Hospital Pharmacists. Patient Safety
3 Advisory, Volume 4, number 2, was published and
4 distributed on June 26. The lead article was related
5 to an in-depth study of wrong site surgery. The
6 Patient Safety Advisory tool kit that accompanied this
7 issue related to an article about mismanagement of
8 expressed breast milk. Mr. Doering stated that a
9 press conference was held in conjunction with the
10 publication of the wrong site surgery article. Mr.
11 Doering and Dr. Smullens spoke on behalf of the
12 Authority. Dr. Ardire from Lehigh Valley spoke
13 regarding the program that they had implemented to
14 address wrong site surgery. HAP and the Office of
15 Health Care Reform were invited as well, and HAP did
16 make some comments. The Office of Health Care Reform
17 could not attend. Mr. Doering reported that a focus
18 group meeting was held regarding analytical reports
19 and how those are used and how they can be made better
20 for the facilities. He noted that PSRS staff has
21 also identified some options for potential enhancement
22 to PSRS that would automatically send advisory
23 articles to patient safety officers based on the event
24 type and other trigger words that were contained in
25 the submitted report. Mr. Doering reported that FMEA

1 training was conducted with approximately 120 people
2 in Pittsburg, Gettysburg, and Bethlehem. Temple
3 University provided 12 continuing education credits
4 for nurses and physicians. He reported the Authority
5 was asked to participate in a health care acquired
6 infection hearing for the Senate Public Health and
7 Welfare Committee. Mr. Doering was accompanied by Dr.
8 Clarke and spoke about efforts in infection control.
9 In regard to conference activities, he stated that he
10 and Bonnie Kluska from the Colors of Safety Task Force
11 gave a presentation to the New York Patient Safety
12 Enhancement Committee via teleconference. He and Jan
13 Johnston presented at Children's Hospital of
14 Philadelphia at Mr. Hairston's request. In regards to
15 collaboration with the Health Care Improvement
16 Foundation, Mr. Doering stated a meeting was held with
17 Andrew Wigglesworth. There will be a meeting with
18 their medical committee on July 26 to work on the
19 details, and it seems like it's going to be a good
20 collaboration. Mr. Doering next gave a report on the
21 budget stating the total at present is approximately
22 \$4.1 million. He stated the budget takes into account
23 all of the activities that were performed last year
24 and moved into this year. He stated most likely the
25 amount would increase as things move forward and as

1 the different initiatives are laid out.]

2 ***

3 DR. MCKEE:

4 Any questions or discussion? We have spent
5 some time looking at this schedule and my
6 sense is that if there are no questions or
7 comments at this time, I'd like to have
8 someone move that we accept...

9 DR. WEBSTER:

10 I move it be approved as presented.

11 DR. SMULLENS:

12 I second the motion.

13 DR. MCKEE:

14 Okay. So any further discussion? If none,
15 let us all vote.

16

17 Joan Garzarelli, RN, MSN, aye; William J.
18 Goodrich, Esquire, aye; Roosevelt M.
19 Hairston, Esquire, aye; Cliff Rieders,
20 Esquire, aye; Stanton N. Smullens, M.D.,
21 aye; Marshall W. Webster, M.D., aye.

22 [The motion carried unanimously.]

23 ***

24 PA-PSRA Update

25 [Mr. Marella reported there were two meetings held in

1 Bethlehem and Pittsburgh to bring together 12 to 15
2 patient safety officers from hospitals in each region
3 to talk about two different topics. In Pittsburgh
4 standardizing reporting, which is one of the Board's
5 strategic plan initiatives, was discussed. In the
6 Bethlehem meeting analytical tools that are available
7 in PSRS that are demonstrated where people can query
8 their own data and generate charts based on that was
9 discussed. With the standardizing reporting the key
10 problem that patient safety officers related was when
11 is an injury considered unanticipated. He stated
12 there was also a lot of discussion about when
13 something constitutes an injury. The other thing that
14 was interesting was that facilities are sometimes
15 considering what is considered irrelevant information.
16 Mr. Marella stated the algorithm that was published
17 last July explained in great detail how the PSRS staff
18 would analyze anonymous reports because that's one
19 area where the law sort of clearly gave PSA
20 jurisdiction. Facilities that have integrated some of
21 those concepts into their patient safety plans and
22 used that algorithm to adjudicate cases in that
23 facility find it very helpful. He stated the
24 recommendation would be that the goal should be to get
25 the Patient Safety Authority and the Department of

1 Health to issue joint written guidance that the
2 facilities and the surveyors would know that they were
3 all operating from the same guidance. Mr. Marella
4 stated the purpose of the second meeting in Bethlehem
5 was to get an idea of how facilities are using
6 analytical reports in PSRS and whether they can be
7 approved or whether something needs to be done to make
8 them more meaningful.]

9 ***

10 Old Business

11 DR. MCKEE:

12 We have a vote, is that correct, that never
13 was officially...

14 MR. DOERING:

15 We do. We never had an official vote on who
16 is going to be vice chair and who is going
17 to be the secretary-treasurer. Dr. Smullens
18 for vice chair, and Gary Merica for the
19 other position for secretary-treasurer.

20 DR. MCKEE:

21 Okay.

22 DR. WEBSTER:

23 I would move the slate be adopted.

24 DR. MCKEE:

25 Very good. Can we get a second? We need

1 someone on the phone line.

2 MS. GARZARELLI:

3 I'll second the nominations. This is Joan.

4 DR. MCKEE:

5 Thank you, Joan. Any comments, questions,
6 discussion? Not hearing any, we need an
7 official role call.

8

9 Joan Garzarelli, RN, MSN, aye; William J.
10 Goodrich, Esquire, aye; Roosevelt M.
11 Hairston, Esquire, aye; Stanton N. Smullens,
12 M.D., aye; Marshall W. Webster, M.D., aye;
13 Ana Pujols-McKee, M.D., aye.

14 [The motion carried unanimously.]

15 ***

16 New Business

17 [Dr. McKee presented a summary of the IHI seminar.

18 She stated there were about 50 attendees from across
19 the country, and one of the thing she came away with
20 from the meeting was how far advanced Pennsylvanians
21 are in terms of their discussion of patient safety.

22 She noted that full disclosure is not second nature to
23 many organizations around the country and this is
24 really a very unsettling concept still in many states
25 across the nation. Dr. McKee then went on to talk

1 about the role of board of trustees. Some of the
2 recommendations are holding the CEO accountable for
3 performance objectives that are clearly quality and
4 patient safety goals. A second recommendation is that
5 the annual board agenda for quality should have the
6 medical staff input, and that 25 percent of the
7 board's time should be spent on patient safety and
8 quality. Another recommendation is that every board
9 have a member on the board that is a quality expert
10 and not that that expert has to be a quality expert in
11 health care, but could be a quality expert in another
12 field because so many of the concepts are the same.
13 She stated it is also recommended about not rubber
14 stamping and not approving any kind of venture or new
15 project or new capital investment unless it is
16 accompanied with a quality plan, and how to educate
17 all board members to improve their quality.]

18 ***

19 Adjournment

20 DR. MCKEE:

21 So we are ready to adjourn and we just need
22 a motion.

23 DR. WEBSTER:

24 So moved.

25 DR. SMULLENS:

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Jerry Blevins
Minute Clerk,
York Stenographic Services

PATIENT SAFETY AUTHORITY
 BOARD OF DIRECTORS
 REFERENCE INDEX
 JULY 10, 2007

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7		COUNTER	
8	TIME	NUMBER	AGENDA
9			
10	10:35	0020	Call to Order,
11			Ana Pujols-McKee, Chair
12			
13	10:35	0026	Approval of Minutes of
14			the March 8, 2007 meeting
15			
16	10:36	0064	Report of the Board Chair,
17			Ana Pujols-McKee
18			
19	10:39	0227	Report of Board Executive
20			Director Mike Doering
21			
22	10:50	0850	PA-PSRS Update
23			
24	11:12	2236	Old Business
25			
26	11:13	2325	New Business
27			
28	11:20	2778	Adjournment
29			
30			