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**FINAL MINUTES**

**MEETING OF:  
PATIENT SAFETY AUTHORITY**

ONE HACC DRIVE  
WILDWOOD CONFERENCE CENTER  
HARRISBURG, PA

TIME: 10:36 a.m.

DATE: June 10, 2008



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**Patient Safety Authority**

6

**June 10, 2008**

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8 Ana Pujols-McKee, Chairperson

9 Gary A. Merica

10 Lorina Marshall-Blake (Phone)

11 Roosevelt Hairston, Esquire (Phone)

12 Stanton Smullens (Phone)

13 Joan Garzarelli, RN, MSN (Phone)

14 Marshall W. Webster, M.D. (Phone)

15 William F. Goodrich, Esquire (Phone)

16 Mike Doering, Executive Director

17 Laurene M. Baker, Communications Director

18 Sharon Hutton, Administrative Assistant

19 Also Present:

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21 William Marella, PA-PSRS Project Manager

22 John Clarke, M.D., PA-PSRS Clinical Director

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2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient  
4 Safety Authority was held on Tuesday, June 10, 2008.  
5 Ana Pujols-McKee, M.D., Chairperson, called the  
6 meeting to order at 10:36 a.m.

7 \*\*\*

8 [The motion for approval of the minutes from the May  
9 12, 2008, meeting carried unanimously]

10 \*\*\*

11 Report of Executive Director

12 [Mike Doering noted that an informational mailing  
13 containing PSA "Who We Are" brochure and an insert  
14 explaining the *Advisory* and what its function is was  
15 sent to the Administrators of all nursing homes in  
16 Pennsylvania. The June *Patient Safety Advisory* is on  
17 track for the end of June. He noted that Gary Merica,  
18 Laurie Baker and he attended the National Patient  
19 Safety Foundation annual Congress in Nashville,  
20 Tennessee. In addition, Stacy Mitchell and he gave an  
21 update on Act 52 implementation in State College to  
22 representatives of CHART. He also participated in a  
23 press conference that was sponsored by Representative  
24 John Payne about the wrist band initiative. In the  
25 press conference HAP and the Authority encouraged

1 Pennsylvania healthcare facilities to standardize  
2 their colors along PSA and HAP guidelines if they use  
3 color coded wristbands in their facilities. The Color  
4 of Safety Task Force protocol was used as the basis  
5 for the guidelines.

6 Mr. Doering stated that based on comments at the  
7 last Board meeting, he has repackaged the draft budget  
8 and has sent that to the Board officers and to  
9 Roosevelt Hairston, who had given some guidance. No  
10 comments were received, so it was sent on to the  
11 entire Board. Regarding the applications for the  
12 positions of Director of Educational Programs and the  
13 Patient Safety Liaison position, they have been  
14 narrowed down to four candidates for each position.  
15 Interviews will be held soon and by the time of the  
16 next Board meeting a decision should be made.]

17 \*\*\*

18 PA-PSRS Update

19 [Bill Marella gave a presentation of the key features  
20 of the proposal that was submitted. He summarized  
21 accomplishments under the first contract. Mr. Marella  
22 also discussed a number of topics, including the  
23 reporting system, changes to the web site, the project  
24 team, and improvements to the *Advisory*. With regard  
25 to Act 52 and HAI implementation, Mr. Marella noted

1 the approach to this in the next proposal is to  
2 monitor HAI reporting to identify trends and unusual  
3 patterns and potential system lessons. He presented a  
4 discussion on contractual information noting  
5 structural changes anticipated by Mike Doering for the  
6 next contract. Mr. Marella next talked about the  
7 budget. He stated the current 2007-2008 budget is  
8 larger than the previous year primarily because of the  
9 influence of Act 52.]

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11 [The board voted unanimously to continue negotiations  
12 with ECRI Institute and PSA legal counsel to formalize  
13 a multi-year contract

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16 [Mr. Doering asked for the board to consider a  
17 \$600,000 contract extension for three months for ECRI  
18 Institute that would extend the contract until the end  
19 of September. Funds would come out of the 2008-2009  
20 fiscal year. The board approved the motion  
21 unanimously.]

22

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23 Old Business

24 [Mike Doering presented a discussion on the updated  
25 and revised FY2008-2009 budget. He went over the

1 various line items of the budget which included  
2 personnel, travel and training, office expense,  
3 computer equipment and software. He stated the total  
4 budget amount is \$5.7 million. Mr. Doering stated he  
5 needed approval from the Board to purchase the needed  
6 computer equipment and to fill the PSL and director of  
7 educational programs positions.]

8 [The motion to grant Mr. Doering the funding needed to  
9 hire a Director of Educational Programs and Patient  
10 Safety Liaison, as well as, purchase computer  
11 equipment needed to continue the Authority's website  
12 project was also approved unanimously.]

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15 [The meeting adjourned at 12:03 p.m.]

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Jerry Blevins  
Minute Clerk,  
York Stenographic Services

PATIENT SAFETY AUTHORITY  
BOARD OF DIRECTORS  
REFERENCE INDEX  
JUNE 10, 2008

	TIME	COUNTER NUMBER	AGENDA
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10	10:36	0058	Call to Order, Ana Pujols-McKee, Chair
11			
12			
13	10:37	0118	Approval of Minutes of the May 12, 2008 meeting
14			
15			
16	10:38	0176	Report of Board Executive Director Mike Doering
17			
18			
19	10:50	0824	PA-PSRS Update
20			
21	11:34	3703	Old Business
22			
23	12:03	6320	Adjournment