

F I N A L M I N U T E S

MEETING OF:

PATIENT SAFETY AUTHORITY

TIME: 10:42 A.M.

ONE HAAC DRIVE
WILDWOOD CONFERENCE CENTER
HARRISBURG, PENNSYLVANIA

APRIL 11, 2006

PATIENT SAFETY AUTHORITY
Public Meeting
April 11, 2006

Agenda

- I. Call to Order
- II. Approval of March 14, 2005 Meeting Minutes
- III. Report of the Board Vice Chair
- IV. Report of the Board Administrator
- V. PA-PSRS Update
- VI. Committee Reports
- VII. Old Business
 - Anonymous Report 2005120901
 - Status of the MOU with the Governor's Office of General Counsel re: the appointment of Barbara Holland as the Authority's counsel
 - RFP for Legal Counsel
 - Annual Report for 2005
- VIII. New Business
 - Agenda for Board Retreat
- IX. Public Comments
- X. Adjournment

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PATIENT SAFETY AUTHORITY

APRIL 11, 2006

Board Members:

Joan M. Garzarelli, R.N., MSN
William J. Goodrich, Esquire (Via teleconference)
Roosevelt H. Hairston, Esquire
Lorina L. Marshall-Blake, Vice Chairperson
Gary A. Merica, R. Ph.
Stanton N. Smullens, M.D.
Marshall W. Webster, M.D. (Via teleconference)

PSA Staff:

Alan B. K. Rabinowitz, Board Administrator
Sharon L. Hutton, Administrative Assistant
Laurene Baker, Communications Director

Also Present:

Mike Doering, PA-PSRS Project Manager
John Clarke, MD, ECRI, PA-PSRS Clinical Director

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2 PATIENT SAFETY AUTHORITY

3 April 11, 2006

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5 The regularly scheduled meeting of the
6 Patient Safety Authority was held on Tuesday, April
7 11, 2006. Lorina Marshall-Blake, Vice-Chair/Acting
8 Chairperson, called the meeting to order at 10:42 a.m.

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10 Approval of Minutes from March 14, 2005, Meeting

11 MS. MARSHALL-BLAKE:

12 I'd like to move for the adoption of the
13 minutes of the March 14, 2005, meeting.

14 DR. SMULLENS:

15 So moved.

16 MS. MARSHALL-BLAKE:

17 All right, is there a second?

18 MR. MERICA:

19 Second.

20 MS. MARSHALL-BLAKE:

21 All those in favor? All right.

22 [The motion carried unanimously.]

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1 Report of the Board Administrator
2 [Alan Rabinowitz, Board Administrator, addressed the
3 Board with his report at 10:43 a.m. Mr. Rabinowitz
4 noted that Bill Goodrich, Esquire and Dr. Marshall
5 Webster were both on speaker phone for the Board
6 meeting. Mr. Rabinowitz discussed details of the
7 upcoming Authority-sponsored Root Cause Analysis
8 Training Session to be held on May 31, 2006 and June
9 1, 2006, and he distributed course announcements and
10 registration forms. Mr. Rabinowitz also noted that
11 the Annual National Patient Safety Foundation Congress
12 will be held in California in the middle of May, 2006.
13 He advised the Board that he would be attending this
14 event and that the PA-PSRS program would be displaying
15 a Poster on the problems associated with the use of
16 color-coded wristbands. Mr. Rabinowitz then discussed
17 the March, 2006 issue of the Patient Safety Advisory
18 and the importance of the articles that were included
19 in that publication. There were a lot of responses
20 generated from the article on the administration of
21 the drug "Propofol." Mr. Rabinowitz also cited an
22 article, authored by a guest author, on minimizing
23 complications during particular heart surgeries. The

1 article included technical illustrations that the
2 staff have reproduced in poster-size and are making
3 available to hospitals that perform similar cardiac
4 surgery for posting in their operating rooms. Mr.
5 Rabinowitz next gave an update on discussions with
6 various health industry stakeholders about pursuing a
7 "Just Culture Community" in Pennsylvania, in response
8 to a challenge made by David Marx during his keynote
9 address during the Patient Safety Symposium in March.
10 There was considerable discussion on this subject by
11 the Board, and Mr. Rabinowitz informed the Board of
12 the positive reactions from other healthcare-related
13 agencies within state government and outside about the
14 philosophy of a "Just Culture" and the possibility of
15 initiating a movement in Pennsylvania. Next there was
16 discussion about the letters of assessment from the
17 Department of Health and about a draft budget for the
18 next fiscal year, which should be ready for the
19 Board's next meeting. There was brief discussion
20 about the volume of reports being submitted to PA-PSRS
21 and whether there was adequate hardware to process the
22 growing database. Mr. Rabinowitz ended his report
23 with a brief update on the progress of the interface

1 project.]

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3 Committee Reports

4 [There were no committee reports given this month.]

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6 Old Business

7 [Alan Rabinowitz, Board Administrator, gave the Board
8 an update on the Serious Event that had been discussed
9 and voted on at the last meeting. He informed the
10 Board that the facility complied with the
11 recommendations made to them by Dr. Clarke and that
12 the facility submitted a formal Serious Event report
13 within twenty-four hours of receipt of the letter sent
14 by the Authority. Mr. Rabinowitz also received a
15 phone call from the Patient Safety Officer of the
16 facility and they had a long and amicable conversation
17 about the Anonymous Report process and the lessons
18 learned by the facility and their staff.]

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20 [Lorena Marshall-Blake, Vice Chairperson, gave a brief
21 update on the status of the MOU that is with the
22 Governor's Office of General Counsel. She then asked
23 Mr. Rabinowitz about the RFP for Legal Counsel.]

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2 [Alan Rabinowitz, Board Administrator, noted that a
3 draft RFP had been sent out and several members
4 responded with various opinions related to payment and
5 billing practices, particularly whether it should be
6 fixed rate or hourly billing. After some discussion
7 on the subject, Ms. Marshall-Blake asked for a motion
8 from the Board.]

9 MS. MARSHALL-BLAKE:

10 Do I hear a motion?

11 DR. SMULLENS:

12 So moved.

13 MS. MARSHALL-BLAKE:

14 Is there a second?

15 MR. GOODRICH:

16 Second.

17 MS. MARSHALL-BLAKE:

18 Okay, all those in favor?

19 MR. RABINOWITZ:

20 We'll do a voice vote here.

21 MS. JOAN GARZARELLI:

22 Yes.

23 MR. BILL GOODRICH:

1 Yes, I'm in favor.

2 MR. ROOSEVELT HAIRSTON:

3 I think I'm in favor, I'm not sure exactly
4 what the motion is but conceptually, I'm in
5 favor.

6 MR. RABINOWITZ:

7 Do we want to clarify that? I always have
8 to wait until I get the verbatim transcript
9 which is two weeks plus. We'll make a
10 formal motion.

11 MS. MARSHALL-BLAKE:

12 Yes, make it formal.

13 DR. SMULLENS:

14 I would move that Alan consult with Members
15 of the Board who have expressed interest and
16 resolving this issue of how we would pay for
17 the counsel be settled and that once that is
18 settled that the RFP be submitted to the
19 public for acceptance.

20 MR. RABINOWITZ:

21 And Sharon has that so we're all, and Bill
22 had seconded, does that second hold?

23 MR. GOODRICH:

1 that he had made on the most recent copies in
2 comparison to the previous version that had been
3 distributed to the Board Members. The anticipated
4 issuance date for the report is April 28, 2006 and
5 copies must be sent to the chairs of the health-
6 related committees in the House and Senate and to the
7 Secretary of Health. The report must then be made
8 accessible on the website by May 1, 2006. The Board
9 decided to set a deadline of April 17, 2006, for the
10 comments, corrections and suggestions to be due from
11 all the Members of the Board and a motion was made to
12 that effect.]

13 MR. HAIRSTON:

14 I'd like to make a motion that Alan and his
15 staff proceed with the final drafting of the
16 annual report for 2005 and that any Board
17 Members who have comments, submit those
18 comments by April 17, 2006 for potential
19 inclusion into the annual report and that
20 once all the comments are incorporated and
21 the document is finalized Alan has the
22 Board's approval to send it out in accord
23 with our April 28, 2006, deadline.

1 MS. MARSHALL-BLAKE:

2 Is there a second?

3 DR. SMULLENS:

4 Second.

5 MS. MARSHALL-BLAKE:

6 Okay, all those in favor? Wait a minute.

7 Joan Garzarelli, yes; Bill Goodrich, aye;

8 Roosevelt Hairston, yes; Gary Merica, yes;

9 Stanton Smullens, yes; Marshall Webster, aye

10 [The motion carried unanimously.]

11 ***

12 New Business

13 [The Board discussed the Agenda for the upcoming Board

14 Retreat and the various topics and discussions that

15 will be presented at the Retreat. Mr. Rabinowitz had

16 previously sent copies of the proposed Agenda to the

17 Board Members and he included timelines and item

18 content as had been requested at the last meeting. He

19 suggested that the end product of the retreat could

20 serve as a strategic plan. The Board held a lengthy

21 discussion on the topics, on how they would be

22 presented and who would be doing the presenting. Mr.

23 Hairston said it was very important to define what it

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1 means to be an "independent" agency under the current
2 law and suggested that the opening discussion be
3 dedicated to that topic. After a long discussion, the
4 consensus of the Board was that they had defined four
5 broad topics for the retreat: the Authority's
6 independence, compliance and consistency in facility
7 reporting, research applications of the PA-PSRS
8 database, and patient safety advocacy and education.
9 Underlying themes would be development of a
10 preliminary strategic plan and defining measures of
11 agency success. There was also discussion about
12 inviting guests to lunch. It was decided that the
13 Secretary of Health, Dr. Calvin Johnson, and the
14 director of the Governor's Office of Health Care
15 Reform, Rosemarie Greco, would be invited. Mr.
16 Rabinowitz will be sending out the lunch invitation
17 letters prior to the finalization of the Agenda. The
18 Agenda for the Board Retreat will be revised to the
19 extent that it can be kept consistent with the four
20 major areas that were discussed by the Board. The
21 Members of the Board will volunteer or be appointed by
22 one another to moderate various break-outs or
23 discussion topics.]

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2 MS. MARSHALL-BLAKE:

3 Is there any public comment at this time?

4 Okay, hearing none, motion for the meeting
5 to be adjourned?

6 MR. HAIRSTON:

7 Motion to adjourn.

8 MS. MARSHALL-BLAKE:

9 Is there a second?

10 DR. WEBSTER:

11 Second.

12 MS. MARSHALL-BLAKE:

13 The meeting is adjourned.

14 DR. WEBSTER:

15 Have a good day.

16 MS. MARSHALL-BLAKE:

17 Thank you, you too.

18 [The motion carried unanimously.]

19 [The meeting was adjourned at 11:39 a.m.]

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Jason Blymire,
Minute Clerk,
York Stenographic Service

PATIENT SAFETY AUTHORITY
REFERENCE INDEX
APRIL 11, 2006

	TIME	COUNTER NUMBER	AGENDA
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10	10:42	0052	Call to Order, Lorena L. Marshall-Blake, Vice-Chair/ Acting Chairperson
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14			Approval of Minutes from March 14, 2005 meeting
15			
16			
17	10:43	0086	Report of Board Administrator Alan Rabinowitz
18			
19			
20	11:02	1154	Committee Reports
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22	11:02		Old Business, Anonymous Report Status of the MOU RFP for Legal Counsel
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24			
25			
26	11:08	1502	Annual Report for 2005
27			
28	11:17	2076	New Business Agenda for Board Retreat
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30			
31	11:38	3578	Public Comments
32			
33	11:39		Adjournment