

COMMONWEALTH OF PENNSYLVANIA

DEPARTMENT OF HEALTH

F I N A L M I N U T E S

MEETING OF:

PATIENT SAFETY AUTHORITY

TIME: 11:00 A.M.

HARRISBURG AREA COMMUNITY COLLEGE
WILDWOOD CONFERENCE CENTER

ONE HACC DRIVE
HARRISBURG, PENNSYLVANIA

SEPTEMBER 10, 2002

York Stenographic Services, Inc.
34 North George St., York, PA 17401 - (717) 854-0077

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Patient Safety Authority

September 10, 2002

Board Members:

Robert S. Muscalus, D.O., Chairperson, Pennsylvania
Physician General
Joan M. Garzarelli, MSN
Patricia Clancy Kienle, R.Ph.
Lorina L. Marshall-Blake
Danae Powers, M.D.
Stanton N. Smullens, M.D.
Nathan J. Zuckerman, M.D.
Cliff Rieders, Esquire
Howard F. Messer, Esquire
S. Marc Land, Esquire
The Hon. Mary Ann Dailey
Sallie Rodgers, Board Council

Also Present:

Stacy R. Schwartz, Office of the Physician General
Bridget L. Racis, Office of the Physician General

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Patient Safety Authority

Meeting of September 10, 2002

The regularly scheduled meeting of the Patient Safety Authority was held on Tuesday, September 10, 2002. Robert S. Muscalus, D.O, Chairperson, called the meeting to order at 11:06 a.m. Following a roll call, it was noted that a quorum was present to conduct the Board's business.

Approval of Minutes of the August 13, 2002, meeting

DR. SMULLENS:

I move to adopt the minutes of the August 13, 2002, meeting as corrected.

DR. ZUCKERMAN:

Second.

DR. MUSCALUS:

Any further discussion? All those in favor please indicate by saying aye. Opposed?

[The motion carried unanimously.]

Update on Staffing

[Robert S. Muscalus, D.O. addressed the Board at 11:11

1 a.m. to report that he is still waiting direction on
2 where within the State government the Patient Safety
3 Authority (PSA) will be placed but that he anticipates
4 receiving final direction on this matter the latter
5 part of the week at which time he will be able to move
6 forward on candidates for the position of
7 administrator and additional staff. Dr. Muscalus
8 noted that PSA will either be an independent agency or
9 will be housed within the Office of Administration
10 acting in an independent manner but accessing their
11 salary and benefit structure.]

12 ***

13 [Dr. Muscalus reported that he appeared before the
14 State Ethics Commission in Philadelphia who voted
15 unanimously that PSA's Board members are subject to
16 the State ethics law. He also recommended that John
17 Contino, Executive Director of the State Ethics
18 Commission, appear before the Board to provide an
19 overview of what the Commission is, what it does and
20 what Board members' obligations and responsibilities
21 subject to the ethics law are.]

22 ***

23 Process for Nomination of Officers

1 [Dr. Muscalus addressed the Board at 11:18 a.m. to
2 note that the bylaws indicate that officers need to be
3 identified. He proposed that the Board members submit
4 nominations via e-mail, faxes or phone calls for the
5 offices of vice-chairperson and secretary/treasurer in
6 order to hold a written vote at its next meeting.]

7 ***

8 Update on RFP Process

9 [Sallie Rodgers updated the Board at 11:21 a.m.
10 concerning the request for proposal (RFP) process.
11 Ms. Rodgers noted she has contacted one vendor to gain
12 insight into whether they would be interested in this
13 type of business and possibly provide the names of
14 other consultants. Dr. Muscalus noted he has
15 inquiries in at state and federal agencies to get a
16 better sense of who might be best suited to assist in
17 writing the RFP. He reiterated that it is his goal to
18 get an RFP out by the end of the year. Dr. Muscalus
19 also noted he would like to apprise various companies'
20 inquiries concerning the Board's process in issuing an
21 RFP. The Board voiced no objection to this
22 recommendation by Dr. Muscalus. Sallie Rodgers
23 referenced Section 205.6 of the Management Directive

1 and 4 Pa. Code Section 39.1 concerning the Board's
2 previous questions/discussions at the August 13, 2002,
3 meeting with regard to liability limits.]

4 ***

5 [Dr. Muscalus noted his receipt of a letter from Cliff
6 Rieders, Esquire concerning the role of the Authority.
7 The consensus was for Dr. Muscalus to distribute the
8 letter to the Board and discuss this matter at the
9 next meeting. The Board was reminded that its next
10 meeting is October 8, 2002.]

11 ***

12 Adjournment

13 DR. KIENLE:

14 I move to adjourn.

15 DR. SMULLENS:

16 Second.

17 DR. MUSCALUS:

18 All in favor? Opposed?

19 [The meeting was adjourned at 11:39 a.m.]

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Brad Weirich,
Minute Clerk,
York Stenographic Services

			PATIENT SAFETY AUTHORITY
			REFERENCE INDEX
			SEPTEMBER 10, 2002
5		COUNTER	
6	TIME	NUMBER	AGENDA
7	11:06	0385	Call to Order, Robert S. Muscalus,
8			D.O., Chairperson
9			
10	11:08	0601	Approval of Minutes of the August
11			13, 2002, meeting
12			
13	11:11	11:10	Update on Staffing
14			
15	11:18	1087	Process for Nomination of Officers
16			
17	11:21	1216	RFP Process
18	11:39		Adjournment