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F I N A L M I N U T E S

MEETING OF:

PATIENT SAFETY AUTHORITY

August 11, 2003

TIME: 9:40 A.M.

COMMONWEALTH KEYSTONE BUILDING
HEARING ROOM #4

HARRISBURG, PENNSYLVANIA

1 Patient Safety Authority

2 August 11, 2003

3 Board Members:

4
5 Robert S. Muscalus, D.O., Chairperson, Pennsylvania
6 Physician General
7 Joan M. Garzarelli, MSN - Absent
8 Patricia Clancy Kienle, R.Ph.
9 Lorina L. Marshall-Blake
10 Danae Powers, M.D.
11 Stanton N. Smullens, M.D.
12 Nathaniel J. Zuckerman, M.D.
13 Cliff Rieders, Esquire - Absent
14 Howard F. Messer, Esquire - Absent
15 Anita Fuhrman, R.N.
16 The Hon. Mary Ann Dailey

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20 Authority Personnel:

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22 Alan B.K. Rabinowitz, Board Administrator
23 Peter Hoffman, Esquire
24 Sharon Hutton

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1 PATIENT SAFETY AUTHORITY

2 August 11, 2003

3 ***

4 The regularly scheduled meeting of the Patient
5 Safety Authority was held on August 11, 2003. Robert
6 Muscalus, D.O., Chairman, called the meeting to order
7 at 9:40 a.m.

8 ***

9 Approval of Minutes of the June 9, 2003, meeting
10 DR. ZUCKERMAN:

11 I move to adopt the minutes of the June 9,
12 2003, meeting as submitted.

13 MS. KIENLE:

14 Second.

15 DR. MUSCALUS:

16 Is there any discussion? All those in favor
17 indicate by saying aye. Opposed?

18 [The motion carried unanimously.]

19 ***

20 Report of Board Chairman

21 [Robert S. Muscalus, D.O. addressed the Board at 9:41
22 a.m. to express his thanks to all the individuals
23 involved during the successful RFP process. He again

1 reiterated the goal remains to begin the initial
2 phase-in of the reporting system by September 29,
3 2003, with a gradual increase of the number of
4 facilities that will be reporting both "serious
5 events" and "incidents." Dr. Muscalus expressed his
6 pleasure with regard to the fact that he has been
7 asked by the Secretary of Health to focus his efforts
8 on issues pertaining to patient safety, noting that he
9 will be physically relocating his office to the Forum
10 Building and eventually anticipates having a series of
11 offices directly adjacent to the Patient Safety
12 Authority.]

13

14

Report of Board Administrator

15

[Alan B.K. Rabinowitz addressed the Board at 9:44 a.m.

16

He referenced several recent news stories related to

17

the selection of ECRI as the vendor that will design,

18

develop and implement the statewide reporting system

19

and expressed how pleased he was with the positive

20

coverage the Authority is receiving in response to the

21

selection of ECRI. He reported that, although the

22

contract with ECRI has yet to be finalized, ECRI is

23

committed to moving forward expeditiously to meet the

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1 proposed timeline for the phase-in. Mr. Rabinowitz
2 next addressed the Board concerning the Authority's
3 fiscal statement for the fiscal year ending June 30,
4 2003. He reminded the Board that the Department of
5 State currently provides budget and accounting
6 services to the Authority under an existing Memorandum
7 of Understanding (MOU) and noted that, although the
8 fiscal year closed some six weeks earlier, the
9 Department of State had not yet provided a final
10 accounting. Nevertheless, although the statement
11 distributed to the Board is a preliminary version, the
12 total expenses for the 2002-03 fiscal year appear to
13 amount to "all of \$240,000." Mr. Rabinowitz informed
14 the Board that the Department of Health would be
15 publishing notice in the Pennsylvania Bulletin at the
16 end of August about Act 13 facility assessments for
17 the 2003-04 fiscal year. As suggested by the
18 Authority, the assessments will be in two
19 installments: the first due in October, 2003, and the
20 second, if needed, due in April, 2004. Mr. Rabinowitz
21 then noted that a request for quote (RFQ) was issued
22 for the purpose of selecting a project manager to
23 oversee the ECRI contract. He noted that he also

1 anticipates having a full-time staff member onboard
2 soon to deal with communications issues and he hopes
3 to bring on a staff member dedicated to fiscal and
4 procurement matters. Last, the Authority will be
5 expanding its offices to accommodate these additional
6 staff as well as ECRI's onsite project manager.]

7 ***

8 Report of Board Chairman (Cont'd)

9 [Dr. Muscalus noted that upon the selection of a
10 communications person it would be advantageous to have
11 a communications plan developed that addresses the
12 public, stakeholders, facilities and legislature. He
13 also advised the Board that, as part of the
14 Authority's overall communications effort, he will be
15 involved in meeting with and speaking to facilities
16 around the state. He concluded by noting that he has
17 reiterated to ECRI and others that the Authority wants
18 to assure that the reporting system is user-friendly,
19 will not duplicate efforts and will work well with the
20 existing requirements facilities have with the
21 Department of Health.]

22 ***

23 [Danae Powers, M.D. entered the meeting at 10:03 a.m.]

1 ***

2 Old Business - None

3 ***

4 New Business - None

5 ***

6 Adjournment

7 DR. SMULLENS:

8 I make a motion to adjourn.

9 MS. MARSHALL-BLAKE:

10 Second.

11 DR. MUSCALUS:

12 All in favor indicate by saying aye.

13 Opposed?

14 [The motion carried unanimously.]

15 ***

16 [The meeting was adjourned at 10:11 a.m. followed by a

17 meeting of the Executive Committee.]

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20 _____
21 Brad Weirich,
22 Minute Clerk,
23 York Stenographic Services

	PATIENT SAFETY AUTHORITY		
	REFERENCE INDEX		
	AUGUST 11, 2003		
		COUNTER	
	TIME	NUMBER	AGENDA
1			
2			
3			
4			
5			
6			
7			
8	9:40	0029	Call to Order, Robert Muscalus,
9			D.O., Chairman
10			
11	9:40	0030	Approval of Minutes of the June 9,
12			2003, meeting
13			
14	9:41	0066	Report of Board Chairman, Robert
15			Muscalus, D.O.
16			
17	9:44	0222	Report of Board Administrator,
18			Alan B.K. Rabinowitz
19			
20	10:00	1158	Report of Board Chairman (Cont'd)
21			
22	10:11		Adjournment followed by a meeting
23			of the Executive Committee