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F I N A L M I N U T E S

MEETING OF:

PATIENT SAFETY AUTHORITY

DECEMBER 8, 2003

TIME: 9:50 A.M.

PENN CENTER
BOARD ROOM D
2601 N. 3RD STREET

HARRISBURG, PENNSYLVANIA

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PATIENT SAFETY AUTHORITY
Meeting of December 8, 2003

The regularly scheduled meeting of the Patient Safety Authority was held on Monday, December 8, 2003. Dr. Robert Muscalus, Chair, called the meeting to order at 9:50 a.m.

Approval of Meeting Minutes of the October 14, 2003, meeting.

MS. GARZARELLI:

I move to adopt the minutes of the October 14, 2003, meeting as submitted.

DR. ZUCKERMAN:

Second.

DR. MUSCALUS:

Is there any discussion?

[Clarification was made regarding the reporting of investigative findings. Section 304, paragraph B is noted.]

DR. MUSCALUS:

All those in favor of adopting the minutes

1 with this one clarification indicate by
2 saying aye. Those opposed, nay.

3 [The motion carried unanimously.]

4 ***

5 Report of the Board Chair

6 [Dr. Muscalus reported in November 22 facilities were
7 trained in the reporting process. Demonstrations were
8 held in various areas of the reporting process, all
9 with positive feedback. Interest in the reporting
10 process is spreading, in state and out of state. Dr.
11 Muscalus has been working with the Patient Safety
12 Improvement Corps.]

13 ***

14 Report of the Board Administrator

15 [Alan Rabinowitz identified attachments to be used
16 during the meeting; Department of Health public health
17 districts map, news articles, press releases, summary
18 of Laurie Baker's report, anonymous reports
19 information, summary of the IOM report, next year's
20 calendar, and budget page for Board expenses. Some
21 feedback was received from draft summaries for a
22 business plan and a communication plan previously
23 distributed. Mike Doering is the project manager for

1 PSRS as contracted through ISG.]

2 ***

3 Report of the Communications Director

4 [Laurie Baker reported they have been busy with
5 demonstrations across the state and her first press
6 release. They are receiving positive feedback. She
7 reported that ARC is sponsoring several grants that
8 she will be working with healthcare organizations to
9 apply for. There are two; implementation, worth \$3
10 million, and demonstrating, worth \$3 million.]

11 ***

12 Old Business - Recommendation of Facility Assessment
13 for FY 2003-04

14 [Peter Dalina, Director, Bureau of Finance and
15 Operations, Department of State, introduced Patricia
16 Ventrone. Peter provided a presentation on expenses
17 through the Authority to determine what revenue is
18 required to maintain operations and provide for
19 services. A five-year projection was shown indicating
20 a \$2.5 million assessment per year, which would allow
21 a carry-through balance of approximately \$3.4 million.
22 Interest is being generated on the monies in the
23 treasury balance.

1 Mr. Dalina recommended that the assessment for the
2 second half of this year not be billed.
3 Discussion was held concerning facilities' budgeting
4 concerns for assessments.

5 ***

6 DR. ZUCKERMAN:

7 I make a motion that the assessment stay at
8 5 million but the bill for the second half
9 of 2003 be set at zero.

10 DR. POWERS:

11 I second the motion.

12 DR. MUSCALUS:

13 Any discussion? All those in favor indicate
14 by saying aye. Those opposed. Motion
15 carries.

16 [The motion carried unanimously.]

17 ***

18

19 New Business - Demonstration of PA-PSRS

20 [Jonathan Gaev and Badal Sanghvi presented examples of
21 how the PA-PSRS system will work. Terminology
22 contained within the program was discussed. A
23 discussion was held concerning the timer within the

1 system. The right to amend and update the reports was
2 talked about. Opinions were shared concerning the
3 anonymity of the person's named involved in the event
4 or incident. Sample statistical reports were
5 reviewed. Discussion was held concerning reportable
6 versus non-reportable occurrences. A conversation was
7 held concerning infrastructure failures.
8 Whistleblower legislation proposed by Representative
9 Dailey was discussed.]

10 ***

11 Proposed Anonymous Reporting System

12 [Bill Marella presented a form currently being used, a
13 draft anonymous report, and a protocol for the Board
14 to review. A suggestion was made to include
15 whistleblower protections on the form and to revise
16 "your own words" phrase currently on the draft form.]

17 ***

18 Patient Safety: Achieving a New Standard of Care

19 [Dr. John Clarke summarized the 2003 IOM report.
20 Safety is perceived as a system problem, and we want
21 to identify weaknesses in the system and redesign the
22 system to avoid those weaknesses. Another goal is to
23 decrease adverse events. Near misses provides

1 valuable information. Emphasis has been placed on
2 developing systems that learn and are confidential,
3 rather than systems that rely on accountability and
4 blame. Pennsylvania is ideally situated to be
5 consistent with the National agenda. Revisions will
6 be required. A continuous quality improvement program
7 is being what is being proposed. Information will
8 need to be disseminated from one institution to
9 another for learning purposes. Taxonomy was
10 discussed.]

11 ***

12 Selection of Meeting Dates for 2004

13 [Alan Rabinowitz led the discussion for determining
14 2004 meeting dates. It was decided to schedule
15 monthly meetings for the first half of 2004, which
16 could be canceled if they were not needed. The
17 meetings were scheduled for the first Monday of each
18 month at 9:30 a.m. The dates are February 2, March 1,
19 April 5, May 3, and June 7. No January meeting.]

20 ***

21 Adjournment

22 DR. MUSCALUS:

23 I need a motion for adjournment.

1 DR. POWERS:

2 I move we adjourn.

3 DR. SMULLENS:

4 Second.

5 DR. MUSCALUS:

6 Second. All in favor. Anyone opposed.

7 Thank you. We stand adjourned, and our next
8 meeting will be February 2, 2004.

9 ***

10 [The meeting was adjourned at 1:18 p.m.]

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19 aed

Brad Weirich
Minute Clerk
York Stenographic Services