

COMMONWEALTH OF PENNSYLVANIA

FINAL MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

JANUARY 13, 2003

TIME: 9:38 A.M.

HARRISBURG AREA COMMUNITY COLLEGE
WILDWOOD CONFERENCE CENTER

ONE HACC DRIVE
HARRISBURG, PENNSYLVANIA

Patient Safety Authority**January 13, 2003****Board Members:**

Robert S. Muscalus, D.O., Chairperson, Pennsylvania
Physician General

Joan M. Garzarelli, MSN

Patricia Clancy Kienle, R.Ph. - absent

Lorina L. Marshall-Blake

Danae Powers, M.D.

Stanton N. Smullens, M.D.

Nathan J. Zuckerman, M.D.

Cliff Rieders, Esquire

Howard F. Messer, Esquire - absent

The Hon. Mary Ann Dailey

Alan Rabinowitz, Board Administrator

Also Present:

John T. Henderson, Jr., Esquire, Chief Counsel,
Department of State

Erin Verano, Esquire, Contracting Counsel, Department
of State

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

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Patient Safety Authority

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Meeting of January 13, 2002

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The regularly scheduled meeting of the

6

Patient Safety Authority was held on Monday, January

7

13, 2002. Robert S. Muscalus, D.O., Chairman called

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the meeting to order at 9:38 a.m.

9

10

Approval of Minutes of the December 9, 2002, meeting

11

DR. SMULLENS:

12

I move to approve the minutes of the

13

December 9, 2002, meeting as amended.

14

MS. BLAKE:

15

Second.

16

DR. MUSCALUS:

17

Any discussion? All those in favor of

18

adopting the minutes indicate by saying aye.

19

Opposed?

20

[The motion carried unanimously.]

21

22

[The Honorable Mary Ann Dailey entered the meeting at

23

9:41 a.m.]

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1 ***
2 Report of Board Chairman
3 [Robert S. Muscalus, D.O. addressed the Board at 9:41
4 a.m. to report that since the December 9, 2002,
5 meeting he has been working to coordinate
6 administrative aspects pertaining to the request for
7 proposal (RFP) with Alan Rabinowitz. Dr. Muscalus
8 also noted that Marc Land, Esquire submitted his
9 resignation as a member of the Board, which was
10 accepted by Governor Schweiker's office, as a result
11 of changes with his position with Geisinger Health
12 System. He recommended that a letter be forwarded to
13 Mr. Land thanking him for his valuable input while
14 serving with the Board.]

15 ***
16 Report of Board Administrator
17 [Alan B.K. Rabinowitz addressed the Board at 9:42 a.m.
18 to report that much of his activities since the
19 December 9, 2002, meeting have involved the RFP
20 process and interviewing staff to provide clerical
21 support. Mr. Rabinowitz also noted that as of January
22 7, 2003, assessments in the amount of \$3.9 million
23 have been received from the entities subject to Act

1 13, i.e., hospitals, birthing centers and ambulatory
2 surgical facilities.]

3 ***

4 Report of Board Chairman (Cont'd)

5 [Dr. Muscalus shared information he received from
6 James Steele, Esquire, Department of Health,
7 addressing whether mental health facilities are
8 covered by Act 13. Discussion was held concerning
9 whether state owned and operated psychiatric hospitals
10 are exempt from the MCARE Act.]

11 MR. RIEDERS:

12 I make a motion to ask our Counsel to review
13 the information we received from Jim Steele
14 along with Act 13 to determine its
15 applicability to mental health institutions
16 in the Commonwealth.

17 MS. GARZARELLI:

18 Second.

19 DR. MUSCALUS:

20 Any discussion? All those in favor please
21 indicate by saying aye. Opposed?

22 [The motion carried unanimously.]

23 ***

1
2 [Erin Verano, Esquire, Contracts Attorney, Department
3 of State, met with the Board at 9:58 a.m. to provide
4 an update on the Commonwealth's request for proposal
5 (RFP) process. John T. Henderson, Jr., Esquire, Chief
6 Counsel, Department of State, entered the meeting at
7 10:10 a.m.]

8 ***

9 [The meeting was suspended from 10:24 a.m. until 10:37
10 a.m. due to a fire alarm.]

11 ***

12
13 [Erin Verano, Esquire along with John T. Henderson,
14 Jr., Esquire, continued their presentation concerning
15 the Commonwealth's RFP process. Ms. Verano answered
16 the Board's questions concerning the composition of
17 the Evaluation Committee and the timing with which
18 input from outside entities in the RFP process may be
19 received.]

20 ***

21 [Pursuant to Section 708(a)(5) of the Sunshine Act,
22 the Board entered into executive session at 11:28 a.m.
23 for the purpose of discussing contracting matters.]

1 The Board returned to open session at 12:03 p.m.]

2 DR. MUSCALUS:

3 The Board met in executive session to have
4 discussions and deliberations regarding a
5 contract matter relative to hiring a vendor
6 to write the RFP.

7 MR. RABINOWITZ:

8 We received a well-formulated proposal from
9 a local IT entity called CAI Computer Aid,
10 Incorporated. It's an Allentown-based
11 company. Their proposal is a joint proposal
12 with another IT consulting firm ISG,
13 Information Services Group. Together they
14 have considerable state experience in RFP
15 writing and change management and the sort
16 of things we're looking for in an entity to
17 write the RFP. They've provided background
18 information on the four principals from
19 those firms who would be managing and
20 writing the RFP. I went over their resumes,
21 I checked on references with several other
22 state agencies who have used one or both of
23 these IT consulting firms and was very

1 pleased with the comments I received back
2 from those entities. And everything seems
3 to me that the companies have a solid
4 reputation and good experience, and I would
5 recommend that we move forward in
6 contracting with CAI who is the principal of
7 the two entities. CAI is Computer Aid,
8 Incorporated.

9 DR. MUSCALUS:

10 And CAI is on the ITQ list?

11 MR. RABINOWITZ:

12 Yes.

13 DR. MUSCALUS:

14 And you're recommending that CAI be utilized
15 for the Authority to write the RFP?

16 MR. RABINOWITZ:

17 Right. That was the statement of work that
18 we had solicited interest in.

19 DR. MUSCALUS:

20 Is there a motion to be made regarding
21 awarding the contract to CAI to write the
22 RFP?

23 MS. GARZARELLI:

1 DR. MUSCALUS:

2 Is anyone opposed?

3 [The motion carried unanimously.]

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5 [The meeting was adjourned at 12:12 p.m.]

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17 _____
18 Tim Wagner,
19 Minute Clerk,
20 York Stenographic Services

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	PATIENT SAFETY AUTHORITY		
	REFERENCE INDEX		
	JANUARY 13, 2003		
		COUNTER	
	TIME	NUMBER	AGENDA
1			
2			
3			
4			
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6			
7			
8	9:38	0016	Call to Order, Robert S. Muscalus,
9			D.O., Chairman
10			
11	9:38	0026	Approval of Minutes of the
12			December 6, 2002, meeting
13			
14	9:41	0095	Report of Board Chairman, Robert
15			S. Muscalus, D.O.
16			
17	9:42	0138	Report of Board Administrator,
18			Alan B.K. Rabinowitz
19			
20	9:50	0440	Report of Board Chairman (Cont'd)
21			
22	9:58	0582	Erin Verano, Esquire, Contracting
23			Attorney, Department of State
24			
25	11:28		Executive Session
26	12:03		Return to Open Session
27			
28	12:05	3208	New Business
29			
30	12:12		Adjournment